Engelska

Uppsala kommun

Is your child in need of school transportation?

Information for you who have a child who is about to start or is already attending a Compulsory School for Pupils with Intellectual Disabilities, adapted upper secondary school or at a resource unit.

How to apply

- Does your child have a disability which makes it more difficult to get to school on their own? Then you can apply for school transportation.
- You apply via Uppsala Municipality's website uppsala.se, in connection with the information on school transportation.
- In your application, you must include an up-to-date opinion from, for example, a physician or psychologist in healthcare or school. If you have submitted an opinion on a previous occasion, please refer to it.
- School transportation is granted for one school year at a time. You must therefore apply for school transportation before the start of each new school year.

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Notice to you

When we have reviewed your application, investigated and decided, you will receive a decision from us.
You will receive one of the following answer:

- **Your child has been granted school transportation with regular services.** UL will send you a school card (bus card).

- **Your child has not been granted school transportation.** If you think we have made the wrong decision, you can appeal. How to go forward with an appeal will be in the answer from us.

Submit information to the traffic center

- The traffic center needs information about the child's school schedule and who they can contact at the child's home and school or day-center. You and the school will fill in a document for school transportation together, which you then will send to the traffic center. They will need the document in good time before school starts in order to have time to plan the trips.
- Before school starts, you will receive information from the traffic center on how they have planned the trips, including what times the school taxi picks up and drops off at the child's home.

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- **Your child has been granted school transportation with regular taxi.**

Inform the traffic center in case of changes

- If your child is off school due to a holiday or study days, school transportation must be cancelled in good time. You are responsible for cancelling it in good time.
- If your child is ill, it is you who are responsible for cancelling school transportation.
- If your child's school schedule has been changed during the school year or has something else happened which affects your child's travel times? If the change applies for a longer period of time, you and the school must together submit a new document for school transportation to the traffic center.

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This is how the trips function

- Your child will probably travel with others in the school taxi. Therefore it is important that your child is at the place of pickup and ready to board the school transportation at the appointed time.
- The driver is responsible for ensuring that the journey is safe and secure. He or she will be of assistance when your child gets in and out of the vehicle, makes sure your child uses a seat belt, etc. The traffic center and the driver need to know if there are important matters to consider regarding your child's disability.
- The journeys must take place at the beginning and end of the school day. If your child attends day-center in connection with the school, the journeys can take place to and from the day-center.

Have any questions?

Should you have any questions about the rules and application for school transportation, you are welcome to contact the Education Department for school transportation. If your questions concern a journey on a particular day or how travelling together works, contact the school or the traffic center.

Uppsala kommun

The Education Department for school transportation

Email: UBF.skolskjuts@uppsala.se
Phone: 0771-727 001
Phone hours: Monday, Tuesday, Thursday 9:30–11:30
uppsala.se

The Traffic Center

E-mail: skolskjuts.serviceresor@regionuppsala.se
Phone: 0771-99 80 44
Phone hours: Monday–Friday 06:00–18:00
ul.se/serviceresor

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