

Does your child need **school transport?**

Information for those who have a child who will be starting or attending a special primary or secondary school or a resource centre.

How to apply

- Does your child have a disability that makes it more difficult for them to get to school themselves? Then you can apply for school transport.
- You apply through the Uppsala municipality website, uppsala.se, in the section on information about school transport.
- When you apply, you must include a physician's or psychologist's letter as proof of your child's needs. If it is evident that the disability will not change throughout your child's schooling, you only need to submit the letter once.
- School transport is granted for one school year at a time, so you need to apply for school transport for each new school year.

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Notification

When we have reviewed and checked your application and made a decision, you will receive a response from us. You will receive one of the following notifications:

- **Your child has been granted school transport via regular public transit.** UL will send a school card (bus pass) to you.

- **Your child has not been granted school transport.** If you think we have reached an incorrect decision, you can appeal it. Our response will explain how to do so.

Submit information to the traffic centre

- The traffic centre needs information about the child's school schedule and whom they can contact at the child's home, at school and at the after-school centre. In cooperation with your child's school, fill out a school transport form and send it to the traffic centre. They need the form before school starts in order to have time to plan the trips.
- Before school starts, you will receive information from the traffic centre about the schedule, including the times at which the school taxi will pick up and drop off your child at home.

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- **Your child has been granted school transport via school taxi.**

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How school transport is organized

- As your child will probably be travelling together with other children in the school taxi, it is important that your child be present and ready to get on the school transport on schedule.
- The driver is responsible for the trip being comfortable and safe. He or she will assist your child in getting into and out of the vehicle, and see to it that your child uses their seatbelt, etc. The traffic centre and the driver need to know if there is anything important to consider in connection with your child's disability during the trip.
- The trips will take place at the beginning and end of the school day. If your child goes to an after-school centre right after school, trips to and from the after-school centre are also possible.

In case of changes, inform the traffic centre

- If your child is off from school because of a holiday or faculty study day, school transit should be cancelled in advance. You or the school are responsible for doing so.
- If your child takes ill, you are responsible for cancelling the school transport.
- Has your child's school schedule for the year changed, or has anything else happened that affects when your child needs to travel? If the change is long-term, you and the school are required to submit a new school transport form to the traffic centre.

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Questions?

If you have any questions about how to apply for school transport or the rules that apply, you are welcome to contact school transport enrolment. If your questions are about a specific date or how ride-sharing works, please contact your child's school or the traffic centre.

School Transport Enrolment

Email: antagning.skolskjuts@ uppsala.se

Telephone: 0771-727 001

Telephone hours: Monday–Thursday, 9.30–11.30
uppsala.se

The Traffic Centre

Email: tc.skolskjuts@ uppsala.se

Telephone: 018-727 30 30

Telephone hours: Monday–Friday, 6.00–18.00