Uppsala kommun

Registration of newly arrived children/students

Send completed form to: Uppsala kommun, Utbildningsförvaltningen, 753 75 Uppsala **or** e-mail it to skola.nyanlanda@uppsala.se.

A copy of the form will be sent to the school nurse, counsellor and principal.

1. Personal details of child/student

Date

Gender	Swedish personal number / Birth date (YYMMDD-XXXX)
☐ Male ☐ Female	

First name	Surname

Address	Postal code and city

c/o address	Is the address temporary?
	☐ Yes ☐ No

Country of origin	Mother tongue	Date of arrival in Sweden

Is a translator needed when in contact with Uppsala Municipality and preschool/school?

☐ No ☐ Yes   Language:

Telephone number	E-mail address

Child/students status

☐ Asylum seeker, dossier number: ☐ Temporary residence permit, TUT

☐ Applying for residence permit, dossier number: ☐ Permanent residence permit, PUT

☐ Child of visiting scholar, dossier number: ☐ Nordic citizen

☐ Child of employee at int. org., dossier number: ☐ EU/EES citizen

☐ Other:

☐ Living with guardian ☐ Unaccompanied child ☐ Living at HVB home ☐ Living in foster care ☐ Own accommodation

Previous school in Sweden?

2. Contact information

Legal guardian 1

First name	Surname	Telephone number

Swedish personal number/Birth date (YYMMDD-XXXX)	Gender	E-mail address
	☐ Female ☐ Male	

Legal guardian 2

First name	Surname	Telephone number

Swedish personal number/Birth date (YYMMDD-XXXX)	Gender	E-mail address
	☐ Female ☐ Male	

Fiduciary/Trustee

First name	Surname	Swedish personal number (YYMMDD-XXXX)
Telephone number	E-mail address	

Other accommodation/other contact

Relation to child/student	
First name	Surname
Telephone number	E-mail address

We process and protect your information in this form in accordance with the rules of the Data Protection Regulation (GDPR). Your personal information is processed by the Board of Education in accordance with the Data Protection Regulation 2016/679. The purpose of the treatment is the management of newly arrived children and student's right to, and placement, in preschool and school. We collect information to be able to handle your case and legal basis for it is governmental exercise. The data is stored in accordance with the Archives Act. We share your information with the nurse, counsellor and principal of the recipient school. Read more about Uppsala municipality's handling of personal data and your rights as a data provider at uppsala.se/gdpr.

Information to be filled out by Admissions office for new arrivals

Requested document	Submitted?
	☐ Yes
Requested document	Submitted?
	☐ Yes
Other	

Contact information for Admissions office for new arrivals
E-post: skola.nyanlanda@uppsala.se
Telefon: 0771-727 001