

Registration of newly arrived child or student

Contact information for Admissions office for new arrivals

E-mail: skola.nyanlanda@uppsala.se

Telephone: 0771-727 001

A copy of the form will be sent to the school nurse, counsellor and principal.

1. Personal details of child/student

First name	Surname ☐ Female ☐ Male	Swedish personal number/Date of birth
Address	Postal/Zip code	City
Student phone number	Student e-mail address	
c/o Address	Is the address temporary? ☐ Yes ☐ No	

2. Contact information

Legal guardian 1

First name	Surname	Telephone number
Swedish personal number/ Date of birth (YYMMDD-XXXX)	Gender ☐ Female ☐ Male	E-mail address

Legal guardian 2

First name	Surname	Telephone number
Swedish personal number/Date of birth (YYMMDD-XXXX)	Gender ☐ Female ☐ Male	E-mail address

Fiduciary/Trustee

First name	Surname	Swedish personal number (YYMMDD-XXXX)
Telephone number	E-mail address	

Other contact

Relation to child/student	
First name	Surname
Telephone number	E-mail address

3. Background information

Country of origin	Mother tongue	Date for arrival in Sweden
Is a translator needed when in contact with Uppsala Municipality and preschool/school? ☐ No ☐ Yes, in the following language,		
The child/student permit status	State reference or dossier number	
☐ Asylum seeker		
☐ Applying for residence permit		
☐ Child of visiting scholar		
☐ Child of employee at international		
☐ Other		

☐ Temporary residence permit, TUT				
☐ Permanent residence permit, PUT				
☐ Nordic citizen				
☐ EU/EES citizen				
☐ Living with guardian	☐ Unaccompanied child	☐ Living at HVB home	☐ Living at HVB home	☐ Own accommodation
Previous school/s in Sweden?				

4. Signature

We process and protect your information in this form in accordance with the rules of the Data Protection Regulation (GDPR). Your personal information is processed by the Board of Education in accordance with the Data Protection Regulation 2016/679. The purpose of the treatment is the registration of newly arrived children and student's right to placement, in preschool and school. We collect information to be able to handle your case and legal basis for it is governmental exercise. The data is stored in accordance with the Archives Act. We share your information with the nurse, counsellor and principal of the recipient school. Read more about Uppsala municipality's handling of personal data and your rights as a data provider at [uppsala.se/gdpr](https://www.uppsala.se/gdpr).

☐ I/we consent that this registration form will be shared with the recipient school. A copy will be given to the nurse, counsellor and principal.

Date	Signature	Printed name

Send the completed form to,

Uppsala kommun
Utbildningsförvaltningen
753 75 Uppsala

Information to be filled out by Admissions office for new arrivals

Requested document	Submitted? ☐ Yes
Requested document	Submitted? ☐ Yes
Other	